

Long Beach Redistricting – Draft Work Plan

The following is an itemized draft workplan for the Long Beach Independent Redistricting Commission and identification of responsibilities and timelines. Following this item is a suggested hearing schedule that can be modified and adopted by the commission.

Activity Description	Type	Responsibility	Estimated Completion Date
Review of Redistricting Commission website with information on upcoming hearings, commission membership, process and public engagement opportunities	Documentation	City Staff	January, 2021
Review of Redistricting Software and online tools purchased	GIS/Data	Redistricting Partners	January, 2021
Receive information on commission scheduling / identified facilities / technical implementation of online hearings and how to receive public input within online commission hearing process	Planning	City Staff	January, 2021
Approval of schedule / facilities	Action	Commission	January, 2021
Receive presentations on the Commission on Brown Act / Parliamentary Rules, processes, adoption of bylaws, governance process.	Training	City Staff	January, 2021
Receive presentations on the Long Beach City Charter, Measure DDD, Fair Maps Act, legal responsibilities of commissioners, requirements for communication about redistricting, etc.	Training	City Legal Staff	January, 2021



Development of Outreach Plan - Identification of city / neighborhood associations/orgs/Census CBOs - Best practices for outreach to organizations and the public - Promotion of hearings, location, background of commission process. - Redistricting Training opportunities, use of online software - Community of Interest Forms - In-Language outreach - Social Media - Direct media to public - Press / Media	Planning Documentation	City Staff and Redistricting Partners	January 2021
Receive commission training plan – details of commission redistricting training process, including the following subjects: - Rules of the Road (general redistricting overview) - Legal aspects of Redistricting and Federal Voting Rights Act - Role of the Commissioner - Communities of Interest - City of Long Beach Demographics/Analysis	Planning Documentation	Redistricting Partners	January 2021
Approval of Commission Work Plan	Action	Commission	January, 2021
Approval of Commission Training Plan	Action	Commission	January, 2021
Development/Approval Commission rules and procedures	Action	Commission	January, 2021
Review draft redistricting “manual” outlining different terminology, rules	Training / Documentation	Redistricting Partners	January 2021



of redistricting, census, communities of interest, etc. for use by city staff and commission. Decision on release.			
Receive trainings and presentations from redistricting experts, former redistricting commissioners.	Training	Redistricting Partners – Connie Malloy	January / February 2021
Approval of Commission Outreach Plan	Action	Commission	February 2021
Implementation of Maptitude Online Redistricting Software and Training for public and commission Release video on how the public can use the mapping software. Publication of online mapping user manual.	GIS/DATA Training Documentation	Redistricting Partners + Caliper	February 2021
Demographic report from Mindy Romero	Report / Documentation	Redistricting Partners	March 2021
Commission Outreach Hearings - Minimum of one per council district - Additional hearings based on commission plans	Hearing	ALL	TBD
Census Data Acquisition, inclusion of prisoner reallocation, import of new census data to online mapping tool, creation of existing district lines with new population / demographics	GIS / Data	Redistricting Partners	TBD
Post- Census Data Release Hearing with presentation to commission on existing districts and new populations.	Hearing	ALL	TBD (likely July-August 2021)
OPTIONAL: Public Outreach mapping workshop – virtual overview of online mapping tool,	Hearing	ALL	TBD



Direction for demographer on initial district plans with guidance from the community of interest testimony	Hearing	ALL	TBD
Receipt of initial plans	GIS / Data	Redistricting Partners	TBD
Publishing of Draft Commission Plans at least 7-Days prior to commission hearing	Documentation	City Staff	TBD
Commission Outreach Hearings on draft plans, revisions.	Hearing	ALL	TBD
Selection of Proposed Final Map	Action	Commission	TBD
Publishing of Final Map at least 7-Days prior to final public hearing	Documentation	City Staff	TBD
Commission Hearing on Final Map prior to Adoption	Hearing	ALL	TBD
Approval of Final Map and Report	Action	Commission	TBD
Direct demographer to produce final data/GIS submission to LA County	Data Processing	Redistricting Partners	December 2021
Receipt of report to 2030 Redistricting Commission	Documentation	Redistricting Partners – Mindy Romero	January 2022



Proposed Commission Hearing Schedule

Initial Public Hearing January 2021	Introductory hearing on establishment of commission, selection of chair/vice chair, presentation on the RFP process, introduction of redistricting vendor.
Multiple Training Hearings January - March 2021	Commissioner Trainings and presentations from redistricting experts, former redistricting commissioners. - Rules of the Road (general redistricting overview) - Redistricting Law and Federal Voting Rights Act - Role of the Commissioner - Communities of Interest - City of Long Beach Demographics/Analysis
Outreach Hearings Several city-wide commission hearings 9 “in-district” hearings March 2021 – June 2021	Series of public outreach hearings. Each will begin with information about the redistricting process, the role of the commission, descriptions of the data and mapping tools, introduction of ways the community can provide input, including the online mapping tools. The purpose of these hearings is to provide information to the public and solicit input on where community of interests exist, what connects them, how they interact with the city and how those can contribute to the building of potential districts.
Post-US Census Release Commission Hearing TBD	Presentation of new census data, impacts on citywide population and population deviations / ethnic composition of existing districts, information on ideal district size, voting rights act considerations in light of final data release.
Post Mapping Outreach Hearings TBD	Presentation of maps of new potential district boundaries produced by the demographer and <i>published seven days in advance</i> , with a summary of how mapping options were drawn from testimony and public input received during the previous hearings. These maps are expected to drive additional feedback from the public.
Plan Adoption Hearing By December 7, 2021	Public Hearing to adopt final redistricting plan.

